

SAP Ariba Catalog Enablement - overview for Suppliers

October 2023

UPMBIOFORE-BEYOND FOSSILS

Easy update product information, which means accurate purchase orders,

Control of the details and specifications that customers see about your offerings,

Reduction of time spent on fielding product inquiries,

Catalogs compliant with customer requirements,

Better catalog content that's easily accessible by customers means more sales with shorter order cycle times.

Pre-requisites to start the catalog creation





* Enterprise Account is free of charge for all transactions with UPM

Catalog types



Static catalog

- · Static catalogs are the simplest form of a catalog,
- Static catalog is created by filling in the Excel template each line represents a separate item.

Punchout Level 1

• Purchaser is simply approving the link to the website and has no visibility to what is in the catalog,

• Catalog redirects to home page of the website.

Punchout Level 2 (preferred than Punchout Level 1)

- Configuration allows users to see aisle, shelf or item-level results,
- Each aisle/shelf/item is visible separately in Ariba what allows users to search for items and compare prices,
- While clicking "Buy from Supplier" user is redirected to the specific aisle/shelf/item, not to the home page.

	Sta	atic Catalog (CIF)	Button "Add to Cart" which allows user to purchase from catalog directly in Ariba.	Ţ	J PM
]		L ³ GrowDex [®] 2.5 ml Supplier: UPM Supplier Part #: 100103002		Qty: 1	€20.60 EUR / box Add to Cart
	III	Available in: 14 Day(s) GrowDex [®] hydrogel consists of nanofibrillar cellulose (1.5% w/v) and 98.5% purified water and is supplied ready to use. The product cellulose, 98.5% purified water, Not autofluorescent, suitable for microscopy studies.	t is supplied sterile, 1.5% solution (w/v) nanofibrilla	ar	Add to Favorites V
]		L ² GrowDex [®] 5 ml + GrowDase [™] 2.5 ml combo pack Supplier: UPM Supplier Part #: 100103905 Available in: 2 Day(s) GrowDex [®] is supplied at a concentration of 1.5%. It is not a concentrate. The amount of GrowDase [™] required for cell recovery is dep present in the sample. One GrowDase [™] vial (2.5 ml) can degrade 5 ml of GrowDex [®] . The product is supplied sterile, 1.5% solution (v Research Use Only. Not for use in diagnostics or therapeutics.	pendent on the amount of GrowDex® (cellulose) w/v) nanofibrillar cellulose, 98.5% purified water, Fi	Qty: 1	€4.40 EUR / each Add to Cart Add to Favorites ✓
)		L ³ GrowDex [®] 3 x 5 ml multipack Supplier: UPM Supplier Part #: 100103305 Available in: 2 Day(s)		Qty: 1	€29.10 EUR / each
		Ambient handling and shear thinning properties of GrowDex enable easy dispensing and use in automated systems. Please refer to Guide and videos for guidance on use of the product and assay optimization. GrowDex [®] i [®] is supplied at a concentration of 1.5%, it i conditions according to ISO13485 standard, Supplied in svringe packaging for simple, accurate dispensing.	the product Instructions for Use and the Quickstart is not a concentrate. Manufactured under GMP		Add to Favorites ∨

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Catalog Enablement timelines by catalog type





Catalog implementation process



- 1. Catalog materials to be sent by Ariba Catalog Enablement Specialist.
- 2. Catalog to be uploaded to Ariba Network Test Account.
- 3. Catalog to be validated from content and technical perspective.
- 4. Catalog to be uploaded to SAP Business Network Production Account.
- 5. Catalog approval in Ariba Production environment.
- 6. Catalog available for ordering for final users.

Catalog content ownership



Supplier

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Supplier is responsible for catalog content creation



Suppliers own and maintain the catalog content



Supplier is responsible for catalog uploading to SAP Business Network.

UPM



UPM validates catalog functionality



UPM confirms catalog content and pricing



UPM provides catalog content requirements for the Supplier



Support



UPM Catalog Enablement Team Email: <u>Catalogs.Ariba@upm.com</u>



SAP Business Network Registration and Configuration Support Email: <u>Join.Ariba@upm.com</u>



Supplier Enablement Business Process Support Email: <u>Join.Ariba@upm.com</u>



UPM Information Portal: https://www.upm.com/about-us/for-suppliers/join-upm-on-the-sap-business-network/



SAP Support Global Customer Support is available on your account under the question mark as Help Center



Each Catalog Enablement project is supported by Ariba Catalog Enablement Specialist



